

SOUTH PERTH JUNIOR FOOTBALL CLUB MEDICAL OR OPERATIONAL EMERGENCY ACTION PLAN (Rev 1/10/2018)



In the event of an emergency the following procedures should be followed for proper protocol.

REMEMBER THE WELL BEING OF THE PLAYER HAS FIRST PRIORITY

Activate the Emergency Action Plan;

1. If a player is injured, the "assigned person" should immediately attend the injured player and determine the seriousness of the injury. Adopt the Stop, Talk, Observe, Prevent Further Injuries regime.
2. If the assigned person considers the injury to be serious, stop the game immediately. If it is necessary to hold-up or abandon the game whilst the player is being attended to, then this action will be fully supported by the Club, DFDC and WA Football Commission.
3. If at any time a player is injured and is unconscious or has limited movement he/she should not be moved onto a stretcher, unless under the direction of someone who has sound knowledge of first aid.
4. Medical advice received by the Club is "If a person cannot get onto the stretcher unaided they should not be moved, except by qualified personnel".
5. Commence appropriate first aid as quickly as possible after the accident or injury has occurred. Try to remain calm and think your actions through.
6. Make sure that one person is in control of the situation: i.e. the assigned person or coach, first aid person, to avoid any confusion with procedures and / or control bystanders.
7. Contact the ambulance service (dial 000) and inform them of the situation.
8. What to tell the ambulance personnel:
 - Address of the oval, nearest entrance or other relevant information.
 - The type and seriousness of injury and whether the player is conscious or unconscious.
 - Where to gain admittance, eg south side of Clubrooms at (club insert details) Oval.
9. Ensure the "assigned person" stays with the injured player until the ambulance arrives and takes control of the situation.
10. Make sure someone is assigned to wait in front of the main entrance of the Clubrooms or oval to meet the ambulance (you may have to unlock the chain so the ambulance can get onto the oval). Assigned person should know where key is kept.
11. Ensure the impact area is cleared for easy access for the ambulance personnel.
12. The assigned person should gather eyewitnesses in a central location (statements may need to be taken at the end of the match depending on the nature and seriousness of the injury).
13. Provide any additional assistance as required e.g. notifying parents, collecting personal belongings etc.

ACCIDENT / INJURY REPORTING

The last step following a serious injury or incident is documentation. An accident / injury report must be filled out for risk management and liability purposes.

1. The "assigned person" attending the injured player is to complete the accident / injury report form and hand it to the Club Secretary on the day of the injury.
2. Parents should refer to the insurance policy for details on making an insurance or medical claim.
3. The reports will be kept by the Club and reviewed by the Committee on a regular basis for risk management and liability purposes.
4. Copies of the reports are to be forwarded to the DFDC by the Club (use information sheet until report forms have been developed).

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